

FROME VALLEY PARISH COUNCIL

Minutes of a meeting of the Parish Council held in the Savill Hall, Cattistock on Monday, 29th July 2019 commencing at 7.00 pm.

Present

Cllr Palmer (Chair)	Cllr Stovin
Cllr Mitchell	Cllr Lashbrook
Cllr Sennett	Cllr Kilby
Cllr Browning	

In Attendance

Mrs K Sheehan (Clerk), Cllr Alford (Dorset Council), 2 members of the public.

Democratic Period

Councillor Palmer welcomed everyone to the meeting. A resident of Meadow View, Cattistock, raised the issue of the deteriorating condition of the pavements in this road. Elderly pedestrians and wheelchair users were having trouble safely navigating the paths, instead using the roads. Cllr Alford agreed to chase this up with Highways, and the Clerk would log this through the Dorset Council website and liaise with the Community Highways Officer. One further member of the public remained to observe meeting with a view to possibly joining the council in the future.

19/029. Apologies

Apologies were received from Mr Mike Gardiner (RoW rep) and Cllr Merrily Harpur.

19/030. Code of Conduct and Declarations of Interests

None.

19/031. Minutes of the Previous Meeting

Minutes of the last meeting held on 25th March had been previously circulated and were unanimously approved and signed by the Chair.

Proposed: Cllr Stovin

Seconded: Cllr Browning

RESOLVED

19/032. Matters arising from Last Meeting

None.

19/033. Dorset Council Report

Cllr Anthony Alford introduced himself and reported that:

- A number of Executive Advisory Panels had been set up at DC including one on Climate Change and relations with Town and Parish Councils;
- Revisions to local plans were taking place with a view to having one for the whole of Dorset from 2024;
- Progress of planning applications is currently very slow and this is receiving attention.

19/034. Development Applications

a. Planning Applications currently in circulation:

WD/D/19001394 – Cattistock Village Hall – installation of a Victorian lamp

Members considered this application, the Clerk relaying comments made by Cllr Harpur via email. Overall, as the application was for an unlit lamp, the Council raised no objections to the application.

b. To note development decisions received since the last meeting:

- i. WD/D/18/002916 – Tillings Cottage – APPROVED
- ii. WD/D/17/002816 – The Orchard, Chalmington – Request for Compliance with Planning Conditions – NOTED

Cllr Palmer asked Cllr Alford to establish the current situation with the application relating to the Squash Courts at Chalmington Manor.

19/035. Community Space

a. *To receive an update from the Community Space Working Group:*

Cllr Palmer reported that:

- The CS working group had met the previous week and all agreed on Boules Court proposal and contractors;
- Grants from Tesco Bags of Help and DKT had been received; an application to the CCF was in progress;
- CS WG understood that Clerk would need to issue official works orders and receive copies of contractors' insurances before work could commence on site;
- Issue of animal faeces would be closely monitored and purchase of a cover considered if it proved problem.

b. *To receive an update on research into Community Space boundaries*

Cllr Palmer updated members on a recent query over CS boundary ownership/responsibility. The Clerk had contacted Dorset Council to clarify if they held any historic information from the original transfer of the land. Further research would be required and Clerk would contact previous Clerk and Chair about deeds to Community Space/solicitor used in transfer (**Action: Clerk**).

19/036. Highways & Footpaths

a. *Back Lane*

Deferred to future meeting when RoW rep present.

19/037. Finance and Procedural Matters

a. *To authorise payments for goods and services received since the last meeting*

Payments were authorised/receipts noted for the following:

Receipts

			Apr/May
07-06-19	HSBC	Interest	£ 1.49
11-06-19	Dorset Knob	CS donation	£ 566.50
17-06-19	Tesco bags of help	Grant CS	£ 1,000.00
19-06-19	Dorset Council	CIL - FstQ	£ 1,053.00
			£ 2,620.99

Payments

		Voucher	Chq	Amount
<i>K Hussey</i>	<i>Works to CS</i>	<i>CA064</i>	<i>100743</i>	<i>£ 307.84</i>
K Sheehan	Salary/Expenses	CA065	100744	£ 701.76
HMRC	PAYE	CA066	100745	£ 8.00
DAPTC	LGR subscription	CA067	100746	£ 17.00
J Carver	Grass cutting at CS	CA068	100747	£ 390.00
				£ 1,424.60

Proposed: Cllr Sennett

Seconded: Cllr Kilby

RESOLVED FOR PAYMENT

c. *To note bank reconciliation*

A previously circulated bank reconciliation was noted, no questions.

d. *To receive an update on future of PC website in accordance with new accessibility regulations*

Clerk reported that she and Cllr Palmer had met with Peter Farmer to agree outline of plan to join Cattistock Community website and Clerk had subsequently met web designer to agree specific requirements – now waiting to receive proposal and quote from web designer. Query outstanding over ownership of original fromvalleyparishcouncil.org.uk domain which was being paid for but unused and unable to obtain details of owner. Would be useful to be able to 'point' this domain to new site.

(Action: Clerk to contact previous Clerk with this query).

e. *To update the Asset Register*

Updated asset register agreed.

f. *To adopt a new Code of Conduct*

Proposed: Cllr W Lashbrook

Seconded: Cllr S Palmer

ADOPTED

19/038. Correspondence

The following matters were discussed:

- a. *Matters discussed or raised with the Clerk – none raised*
- b. *To note action on other correspondence received since the last meeting*
 - Various emails circulated to members.

19/039. Other Relevant Information

- Cllr Sennett reported that he had erected signage at the CS
- Safety of Cattistock Lodge was raised as a concern as young people were congregating there – Clerk was asked to contact Dorset Council and see if there was anything that could be done to make safe/prevent entry.
- Clerk reminded members she would be on annual leave from Monday 5th-Tuesday 27th August.
- Cllr Kilby – overgrown hedge at Sandhills – unclear on ownership – to query with neighbours.

19/040. Arrangements and items for the next meeting

The next meeting was agreed for Monday 23rd September 2019 at 7pm in the Savill Hall.

Items for the agenda to be advised to the Clerk 7 days prior to the meeting date.